



**THE ESCAMBIA COUNTY SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
75 NORTH PACE BLVD.  
PENSACOLA, FL 32505**

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## **ADDENDUM #1 REQUEST FOR PROPOSAL (RFP)**

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AMENDMENT POSTING DATE:

**MARCH 17, 2017**

PURCHASING CONTACT & TELEPHONE:

**Jim Higgins; 850.469.6183**  
[Jhiggins@escambia.k12.fl.us](mailto:Jhiggins@escambia.k12.fl.us)

RFP TITLE:

**COMMERCIAL FREEZER & REFRIGERATION MAINTENANCE & REPAIR**

RFP NUMBER:

**171903**

RFP OPENING DATE & TIME:

**NO CHANGE – APRIL 10, 2017 2:00 PM, CENTRAL TIME**

**NOTE: PROPOSALS RECEIVED AFTER THE RFP OPENING DATE AND TIME WILL NOT BE ACCEPTED.**

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Addendum #1 shall serve to amend, replace, and append information provided to the potential Responders in the original RFP package. To assist in the development of their responses, interested Responders are encouraged to carefully review the information found in Addendum #1.

The following information contained in the original RFP has been added, deleted, or replaced:

**#1. Section VIII.A. is deleted in its entirety and replaced with the following Section VIII.A.:**

**A. PRE-PROPOSAL SITE VISIT:**

Responders may choose to visit the site individually for an inspection. If electing to do so, the Responder must make an appointment with Mr. Dewey Barker, Warehouse representative, according to the following schedule:

- Monday, March 20, 2017: between the hours of 7:30 a.m. and 3:00 p.m., Central time
- Tuesday, March 21, 2017: between the hours of 7:30 a.m. and 3:00 p.m., Central time
- Wednesday, March 22, 2017: between the hours of 7:30 a.m. and 2:00 p.m., Central time

To schedule the site visit, Responders shall contact Mr. Barker at 850.469.5322 or 850.450.7767. Inspection appointments will be limited to one hour, and a warehouse representative shall be present at all times during the individual inspections. The Responder(s) may **not** disconnect any gauges, wiring, etc. from the units at any time.

No questions will be answered by the Warehouse representative during the inspection. All questions should be submitted, in writing, as described in Section VIII.B.

**#2. Section VIII.B. is deleted in its entirety and replaced with the following Section VIII.B.:**

**B. QUESTIONS:**

All questions shall be submitted in writing. Due to time constraints, it is recommended that Responders send questions using a method that can be tracked (email, certified mail, overnight courier, etc.); email is preferred. All communication shall be addressed per Section III.O. of this RFP document.

The deadline for submitting questions concerning this RFP is **5:00 PM, Central Time on Thursday, March 23, 2017**. All changes in the specifications contained within this RFP will be made by Addendum. All Addendums concerning this RFP will be posted to the Purchasing Department's webpage located at <http://ecsd-fl.schoolloop.com/purchasing/bids>.

It is the sole responsibility of each Responder to visit the District's website to determine if any Addendums have been issued in order to obtain said Addendum(s). Any applicable Addendums and/or responses to questions received will be posted by **5:00 PM, Central Time on Thursday, March 30, 2017**.

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By signing below, the Responder acknowledges receipt of Addendum #1 for RFP #171903. Responder must attach and return all pages of Addendum #1 with their Proposal.

RESPONDER (Agency Name): \_\_\_\_\_

PRINTED NAME OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

TITLE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

DATE: \_\_\_\_\_